

STATE OF ALABAMA
DEPARTMENT OF YOUTH SERVICES

ROBERT BENTLEY
GOVERNOR

POST OFFICE BOX 66
MT. MEIGS, ALABAMA 36057

STEVEN P. LAFRENIERE
EXECUTIVE DIRECTOR

March 8, 2016

TO: DYS Grantees / Diversion Program Coordinators
FROM: David Rogers, Deputy Director for Administration 
RE: FY 2016-2017 Grant Awards – Continuation Letter of Intent Form

In an effort to be more efficient with both state and local resources, and enhance data analysis efforts dedicated to the support of DYS Diversion Grant programs, the DYS is transitioning to a 2-Year grant cycle. DYS plans to continue the support of as many community diversion programs as possible within our budget appropriations.

The upcoming fiscal year (2016-2017) will be the 2nd year of the current grant cycle. We are not requiring you to submit a grant application for fiscal year 2016-2017, which begins Oct. 1, 2016. However, if you desire to continue your diversion program another year, you are required to submit the enclosed "Continuation Letter of Intent Form" by **May 16, 2016**. This form is also available on our website - <http://www.dys.alabama.gov/grants.html>.

In order to determine funding levels for next year, the Department of Youth Services will review all diversion programs; including site visits, annual reports, GIMS data, and commitment data. It is imperative that your information in the DYS Grantee Information Management System (GIMS) database is kept current and complete at all times. We highly recommend that your staff review all GIMS data for accuracy and completeness as soon as possible. Incomplete data will not be acceptable.

This memo should be shared with the C.P.O. and/or Juvenile Court Judge in your jurisdiction. You may mail your form to my attention or send via email to becky.hathcock@dys.alabama.gov. If you have any questions or concerns, please don't hesitate to contact me at 334-215-3854 or Becky Hathcock at 334-215-3840.

cc: Steve Lafreniere
April Jones
Dudley Perry

Department of Youth Services Diversion Program
"Continuation Letter of Intent Form" for FY 2016-2017
[Email form to: becky.hathcock@dys.alabama.gov](mailto:becky.hathcock@dys.alabama.gov) **Deadline: May 16, 2016**

1	County Name (Payee)	
2	Program Name	
3	Counties Served by Program	
4	Amount Requested for FY16-17	
* 5	Estimated Unexpended Grant Funds as of Sept. 30, 2016	
6	Net Requested Funds (line 4 - line 5)	
7	FY16 (current yr) Grant Amount	
8	Proposed Program Changes (if applicable)	
9	Affect of Proposed Changes (Reduced Commitments / Financial Savings, etc.)	
10	Submitted by (print or type)	
	title	
	contact information	
	date	
	signature	

All DYS funded diversion programs will be required to submit a competitive grant application during the Spring of 2017 for the 2017-2018 fiscal year. This includes new diversion programs and all programs receiving Medicaid funds processed through the Department of Youth Services.

* Actual unexpended funds must be reported to DYS at close of current fiscal year.

"For DYS Use Only"