

## Diversion Grant Program Check List

Item/Area to be Addressed:	YES	NO
Background checks completed for all program staff and sub-contract personnel		
Current Risk Assessments completed for all program youth by the JPO		
Proof of court initiated intake process (court order, informal adjustment, consent decree) included in all youth files		
Referral forms in all youth files		
JPO reports in all youth files		
Service plans in all youth files		
Progress notes in all youth files		
Termination summaries in youth files upon exit from the program		
Follow-up/Outcome measures tracked at 6 months post release. Measures must include at a minimum: home placement; GED; school enrollment including vocational ed, higher ed; employment status; compliant with court supervision		
Records of tracked measures are maintained		