

Request for Proposal

The Alabama Department of Youth Services (DYS) seeks proposals from qualified entities to:

A. Provide mental health evaluation services to individuals committed to DYS as designated by the Director or his designee using assessment instruments specified by DYS. Said evaluation is to be performed by qualified persons.

B. Provide face-to-face evaluation within seven (7) days and will provide a written report along with completed assessment instruments within 14 days of notification by DYS that an individual needs evaluation.

See Attached Appendix listing facilities where such assessments and evaluations have been conducted.

OBJECTIVE: DYS has determined that there exists an identifiable need for individuals committed to the DYS to receive a mental health evaluation and is required by law to provide such services.

CONTRACT PERIOD: The contract period should be approximately 30 days after the award of the contract and shall continue for a period of one-two years, to be negotiated between the provider and DYS.

MINIMUM QUALIFICATIONS: The successful entity will have prior experience in providing mental health evaluations to youth such as those committed to the DYS through the Court system. Further, the successful entity shall have extensive experience in evaluating and treating youth such as those placed in a residential facility and/or detention facility by the courts.

CONTENT OF PROPOSAL: should be presented in a clear and concise format on standard letter size paper and should, at a minimum, contain the following:

A list of all prior experience with DYS evaluation, clinical interviews, administration of instruments and other related experience and the physical location where such services were conducted.

A list of evaluation instruments that the provider and its employees are qualified to use and any applicable certification.

A list of the most frequency used evaluation instruments/tools used by the provider and its employees for the past 3 years.

List of all employees who will be providing these services, including educational and training background and experience, including professional licensure/certification, relating specifically to youth placed outside of the home in either a residential setting or a detention environment.

A list of all similar and/or related evaluation that entity has conducted within the past three (3) years.

Proposals should include costs estimates of evaluation, clinical interviews, administration of assessment instruments and how such costs estimates are determined, i.e. hourly rate or flat fee rates.

All business information related to the organizational structure of the entity, i.e. corporate or partnership information.

ACT 2001-955 requires a disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5000. The form is available at <http://www.ago.state.al.us/Page-Vendor-disclosure-Statement-Information-and-instructions> .

ACT 2011-535, as amended by Act 2012-491, requires that you enroll in the federal E-Verify program if awarded the contract. A completed form must be attached. Instructions are available at <http://preserveala.org/everifv.aspx>

PROPOSAL SUBMITTAL INFORMATION:

Original proposals and three copies must be received by 4:00 p.m. on August 8, 2016 to Alabama Department of Youth Services, 1000 Industrial School Road, P.O. Box 66. Mt. Meigs, AL 36057. ATTN: Lynne Thrower. Late proposals will not be accepted.

The Department of Youth Services anticipates that the proposals will be evaluated and the contract awarded by September 1, 2016. DYS expressly reserves the right to reject any or all submitted proposals. All entities submitted proposals shall be notified of DYS' decision regarding this proposal no later than September 12, 2016.

For technical questions regarding this Request for Proposal, please contact Lynne Thrower at 334-215-3889 or via email at lynne.thrower@dys.alabama.gov.

FACILITY	ADDRESS	CONTACT PERSON
Autauga HIT	1601 County Rd. 57 Prattville, AL 36067	Alicia Faire
Big Brothers Home Away for Home	111 North Bell Street Dothan, AL 36303	Kelvin Hardamon
Bridge Kennington/ Mitchell	3232 Lay Springs Road Gadsden, AL 35901	Scott Parker/Stephen Lowe
Bridge Bayview	3401 Newman Road Mobile, AL 36695	Ramon Randall
King's Home	221 King's Home Drive Chelsea, AL 35043	Katheria Edwards
Lee County Voyages	1101 Spring Drive Opelika, AL 36801	Debi Wilcher
Lee County Beams	1101 Spring Drive Opelika, AL 36801	Debi Wilcher
Laurel Oaks Behavioral Center	700 Cottonwood Road Dothan, AL 36301	Rosemary Lunsford
Mt. Meigs Complex	P. O. Box 66 Mt. Meigs, AL 36057	Demekia Maddox
New Life Center for Change Teen University	707 Dillingham Street Phenix City, AL 36868	Gwenda Alexander
Rite of Passage	851 Sprott Drive Mt. Meigs, AL 36057	Michael Cantell
Sequel TSI Madison	1329 Browns Ferry Road Madison, AL 35758	Heidi De Villers Bette Moore
Sequel TSI Owens Cross Road Discovery/Directions	318 Hamer Road Owens Cross Road, AL 35763	Mahalian Boykin
Sequel TSI Tuskegee	4280 U.S. Highway 29S Tuskegee, AL 36083	Kenny Rogers
Troy Group Home	125 Williams Street Troy, AL 36081	Helen Reeder
Vacca Campus Bailey CAP STARR	8950 Roebuck Boulevard Birmingham, AL 35206	Angie Toney
Working on Womanhood (W.O.W)	6002 12 th Avenue East Tuscaloosa, AL 35405	Jill Beck

DETENTION CENTERS

DETENTION CENTER	ADDRESS	CONTACT PERSON/EMAIL ADDRESS
Baldwin County Juvenile Detention Center	P.O. Box 219 Bay Minette, AL 36507	Jennifer.Lee@alacourt.gov
Coosa Valley Regional Detention Center	P.O. Box 4519 Anniston, AL 36204	Terri Gentz/ Terri.Gentz@alacourt.gov
James T. Strickland Youth Center	2315 Costarides Streets Mobile, AL 36617	Ingrid Vasquez/ Ingrid.Vasquez@alacourt.gov
Jefferson County Detention Center	140 2nd Court N. Birmingham, AL 35204	Marshalle Byrd/ byrdm@jccal.org
Lee County Youth Development Center	1101 Spring Dr. Opelika, AL 36801	Bernadette Powe/ Tonya.douthitt@alacourt.gov or bpowe@lcydc.org
Montgomery County Youth Facility	1111 Airbase Blvd. Montgomery, AL 36108	Vincent Calhoun Vincent.Calhoun@alacourt.gov
Neaves/Davis Center for Children	817 Cook Ave. NE Huntsville, AL 35801	Shantae Threatt/ Shantae/threatt@alacourt.gov
Shelby County Juvenile Detention Center	22 McDowell Rd. Columbiana, AL 35051	Debbie Roulaine/ droulaine@shelbycountyalabama.net
Southeast AL Youth Services Diversion Center	2820 Horace Shepherd Rd. Dothan, AL 36301	Stanley Davis/bfporter@saydothan.com mastercontroller@saysdothan.com
Tennessee Valley Youth Detention Center	2216 Missouri Street Tuscumbia, AL 35674	Tobey Robertson T.Robertson@alacourt.gov
Tuscaloosa Regional Detention Center	5941 Twelfth Ave. East Tuscaloosa, AL 35405	Tammi Sullivan/ tammi.Sullivan@alacourt.gov
Dallas County	996 Selfield Rd. Selma, AL	Marcus Hannah/ marcus.hannah@att.net