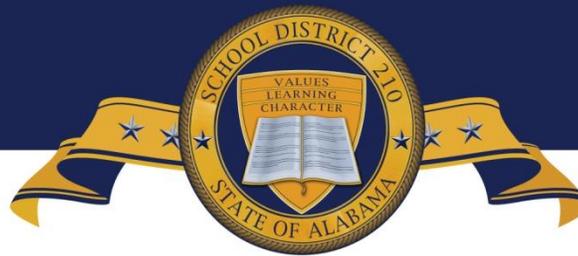


P.O. Box 66
1000 Industrial School Road
Mt. Meigs, AL 36057



Telephone: (334) 215-3850
Fax: (334) 215-3857
www.dys.alabama.gov

REQUEST FOR PROPOSAL FOR INTERNAL CONNECTIONS

To: Vendors

From Yolanda Kelley, Technology Coordinator

Date: February 18, 2015

Re: Internal Connections YR 2015-2018

State of Alabama
Department of Youth Services School District
Internal Connections

Proposal Closing Date: March 18, 2015 at 10:00 a.m.

We are seeking proposals for Cisco or equivalent switches, wireless equipment/components, and installation services to be purchased for the purpose of upgrading our schools and to file for E-Rate funding for the Y18 Funding Year. If you are interested in providing Department of Youth Services with the requested quotes **and** are able to provide a combined solution you will need to provide pricing based on the required attached equipment list. Only vendors who meet the specified criteria should plan to bid. Each vendor must provide the following in their bid to be considered for qualification:

I. VENDOR QUALIFICATIONS:

- **Have verifiable accounts of similar size and complexity**
- **Have a minimum \$1,000,000 in liability insurance**
- **Have Five Alabama K-12 references**
- **Have been established in business for ten years**
- **Have E-Rate Spin Number**
- **List of Cisco company specializations and certifications**
- **Have Proof of at least \$750,000 funded Internal Connections E-rate business with *Schools in Alabama* since 2010**
- **Have ISO-9001 Certification**

MISCELLANEOUS

- A. Specifications are not intended to eliminate any reputable manufacturer, brand or vendor. Reference to manufacturers, brand names, suppliers catalog numbers, etc., is intended to set quality standards and does **NOT** exclude proposals from others as long as quality standards are met. Pictures, descriptions and specifications shall accompany all proposals.
- B. If a proposal differs in any way from the proposal specifications, the vendor must list the differences on the bid proposal form telling exactly where and how the proposal deviates from said specifications. If no exceptions are listed on the proposal, it will be presumed the vendor proposes to meet the specifications in every respect; and if awarded the contract, performance on this basis will be required.
- C. It is the vendor's responsibility to comply with all local, state and federal laws as they apply to this proposal.
- D. DYS is exempted from all sales and use taxes under the provisions of Title 40, Chapter 23, Section 4(15), Code of Alabama 1975.
- E. Proposal price is to be all inclusive with no further charges made against the Department of Youth Services School District.
- F. Contracts over \$10,000 require compliance with Equal Employment Opportunity Regulations, The Clean Air Act, The Clean Water Act and Environment Protection Agency Regulations.
- G. Contracts over \$5,000 require completing a Vendor Disclosure form.

- H. The Department of Youth Services School District is an equal educational opportunity agency and prohibits discrimination in any of its educational programs, including employment, on the basis of sex, race, religion, national origin, color, age or any handicapping condition. The Department of Youth Services School District complies fully with the provisions of Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the appropriate Department of Education regulations.
- I. The final awarding of this proposal will be made by the Board of Education via Alabama Contract Review Board based on a recommendation from the Superintendent. The Superintendent will base his recommendation on consultation with Coordinators.
- J. All prospective contract personnel must sign a Vehicle, Tool and Security for DYS Campuses Contractor Security Procedures Form and a Confidentiality Agreement.
- K. All proposals **MUST** be delivered (hand or mailed) in a sealed envelope to: Department of Youth Services School District 210, Attention: Yolanda Kelley, 1000 Industrial School Road or PO Box 66, Mt. Meigs, Alabama 36057. The following information **MUST** appear on the outside of the proposal envelope: **Proposal #YR2015-2018 Internal Connections.**
- L. All quotes must clearly identify any equipment or portions ineligible for E-rate funding. A mandatory pre-bid meeting is scheduled for March 10th, 2015 at 10:00 a.m. Department of Youth Services – 1000 Industrial School Rd., Mt. Meigs, AL 36057. All bid proposals are due March 18th 2015 at 10:00am at Department of Youth Services-Attn: Yolanda Kelley, 1000 Industrial School Rd., Mt. Meigs, AL 36057. Proposals received after this time will not be accepted. Due to funding within the District, it is preferred that all equipment be Cisco or equivalent to coexist with the current districtwide equipment. Quotes must remain valid until a decision on the E-rate funding request is rendered or the vendor is informed that we do not intend to proceed with the purchase.
- M. After March 18th, 2015 Department of Youth Services will select a single vendor that is able to best meet the district's needs and able to provide a combined solution for the requested equipment/components, and installation services.

Provide pricing for specified item or equivalent. If equipment is end of life, indicate "End of Life" in Unit Cost and provide appropriate proposed replacement and pricing for replacement equipment, installation, and manufacturer maintenance on separate sheet.

Model	Description	Unit Cost (after discount)	Cost of Configuration, Installation & Training, as appropriate	Cost & Part # of 1st Year Manufacturer Maintenance (Smartnet, Core Customer Srvc,	Yearly Cost & Part # of Subsequent Years' Manuf Maint (Yr 2, 3, etc.)	Specify % that is E-rate Eligible
WS-C3750X-48P-S	Catalyst 3750X 48 Port PoE IP Base	\$	\$	\$	\$	%
WS-C3750X-24P-S	Catalyst 3750X 24 Port PoE IP Base	\$	\$	\$	\$	%
WS-C2960XR-24PD-I	Catalyst 2960-XR 24 GigE PoE 370W 2 x 10G SFP+ IP Lite	\$	\$	\$	\$	%
WS-C2960XR-48FPD-I	Catalyst 2960-XR 48 GigE PoE 740W 2 x 10G SFP+ IP Lite	\$	\$	\$	\$	%
WS-C2960X-24PD-L	Catalyst 2960-X 24 GigE PoE 370W 2 x 10G SFP+ LAN Base	\$	\$	\$	\$	%
WS-C2960X-48LPD-L	Catalyst 2960-X 48 GigE PoE 370W 2 x 10G SFP+ LAN Base	\$	\$	\$	\$	%
WS-C2960X-48LPS-L	Catalyst 2960-X 48 GigE PoE 370W 4 x 1G SFP LAN Base	\$	\$	\$	\$	%
WS-C2960X-24PS-L	Catalyst 2960-X 24 GigE PoE 370W 4 x 1G SFP LAN Base	\$	\$	\$	\$	%
C3KX-NM-10G	Catalyst 3K-X 10G Network Module option PID	\$	\$	\$	\$	%

Model	Description	Unit Cost (after discount)	Cost of Configuration, Installation & Training, as appropriate	Cost & Part # of 1st Year Manufacturer Maintenance (Smartnet, Core Customer Svc, etc.)	Yearly Cost & Part # of Subsequent Years' Manuf Maint (Yr 2, 3, etc.)	Specify % that is E-rate Eligible
C3KX-NM-1G=	Catalyst 3K-X 1G Network Module	\$	\$	\$	\$	%
C2960X-STACK	Catalyst 2960-X FlexStack Plus Stacking Module	\$	\$	\$	\$	%
WS-C3560CG-8PC-S	Catalyst 3560C Switch 8 GE PoE(+), 2 x Dual Uplink, IP Base	\$	\$	\$	\$	%
GLC-LH-SMD	1000BASE-LX/LH SFP transceiver module MMF/SMF 1310nm DOM	\$	\$	\$	\$	%
GLC-SX-MMD=	1000BASE-SX SFP transceiver module, MMF, 850nm, DOM	\$	\$	\$	\$	%
SFP-10G-SR	10GBASE-SR SFP Module	\$	\$	\$	\$	%
CAB-STK-E-0.5M	Cisco FlexStack 50cm stacking cable	\$	\$	\$	\$	%
SFP-H10GB-CU3M=	10GBASE-CU SFP+ Cable 3 Meter	\$	\$	\$	\$	%
SFP-10G-LRM=	10GBASE-LRM SFP Module	\$	\$	\$	\$	%
AIR-CT2504-15-K9	2504 Wireless Controller with 15 AP Licenses	\$	\$	\$	\$	%
AIR-CAP1702I-A-K9	802.11ac CAP; 3x3:2SS; Int Ant; A Reg Domain	\$	\$	\$	\$	%

Labor for Installation \$ _____

Model	Description	Unit Cost (after discount)	Cost of Configuration, Installation & Training, as appropriate	Cost & Part # of 1st Year Manufacturer Maintenance (Smartnet, Core Customer Srvc,	Yearly Cost & Part # of Subsequent Years' Manuf Maint (Yr 2, 3, etc.)	Specify % that is E-rate Eligible
WS-C2960X-48TS-L	Catalyst 2960-X 48 GigE 4 x 1G SFP LAN Base	\$	\$	\$	\$	%
WS-C4500X-32SFP+	Catalyst 4500-X 32 Port 10G IP Base, Front-to-Back, No P/S	\$	\$	\$	\$	%
WS-C4500X-24X-IPB	Catalyst 4500-X 24 Port 10G IP Base Front-to-Back No P/S	\$	\$	\$	\$	%
C4KX-NM-8SFP+=	Catalyst 4500X 8 Port 10G Network Module	\$	\$	\$	\$	%
WS-C2960X-24TS-L	Catalyst 2960-X 24 GigE 4 x 1G SFP LAN Base	\$	\$	\$	\$	%
		\$	\$	\$	\$	%
		\$	\$	\$	\$	%
		\$	\$	\$	\$	%
		\$	\$	\$	\$	%

Labor for Installation \$ _____

Patch Cords & Connectors:

Model	Description	Product Manufacturer	Unit Cost	Specify % that is E- rate Eligible
X28LM1FISC	LC to ST, MM, Duplex, 1mtr		\$	%
D28LM3FISC	LC to ST Fiber Jumpers, MM, Duplex, 3mtr		\$	%
5504640-1	SC to SC Coupler, MM, Duplex		\$	%
X2YLM1FISC	SC to LC, MM, Duplex, 1mtr		\$	%
501381-1	ST to ST Adaptor, Simplex, MM, Metallic		\$	%
	Cat5e Patch Cord 3ft		\$	%
	Cat5e Patch Cord 5ft		\$	%

Uninterrupted Power Supplies (UPS) and Components:

Provide pricing for specified item or equivalent.

Model	Description	Unit Cost	Cost of Configuration & Installation, as appropriate	Specify % that is E-rate
GXT3-3000RT120	Liebert GXT3-3000RT120 3000VA Tower/Rack Mountable UPS, 3000VA/2700W - 1 x NEMA L5-30R, 6 x NEMA 5-20R	\$	\$	%
GXT3-72VBATT	Liebert GXT3-72VBATT External Battery Cabinet	\$	\$	%
GXT3-1500RT120	Liebert GXT3-1500RT120 1500VA Tower/Rack Mountable UPS, 1500VA/1350W - 5 Minute Full Load - 6 x NEMA 5-15R	\$	\$	%
GXT3-2000RT120	Liebert GXT3 2000VA/1800W/120V UPS Railmount - 2U form factor	\$	\$	%
		\$	\$	%
		\$	\$	%
		\$	\$	%

Labor for Installation \$ _____

Price for Cabling
(attach additional pages if needed)

	CAT5e	CAT6	MM Fiber
100' drop	\$	\$	\$
200' drop	\$	\$	\$
300' drop	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

SCORING

The DYS School District and all prospective vendors will comply with all local, state and federal laws and the Cost Effectiveness guidance provided by the Universal Service Administration Company in regard to purchasing and contracting for the above mentioned services and products. The factors will be scored by internal and external reviewers. The following table shall be used to demonstrate what possible value is available for each area scored.

The following table will be used to evaluate all proposals:

Factor	Weight
Price	30%
References	25%
Most Acceptable and Advantageous Bid	15%
Prior Vendor Experience	15%
Personnel Qualifications/ E-Rate Qualifications/ Experience	15%
Total	100%

Please contact Yolanda Kelley at yolanda.kelley@dys.alabama.gov or (334) 215-3830 if you have any questions.

The scores will be tallied and forward to the superintendent for his final recommendation.

Drug Free Workplace Certification

The undersigned vendor hereby certifies that it will provide a drug-free workplace program by:

Publishing a statement notifying it's employees that the lawful manufacturing, distribution, dispensing, possession, or use of a controlled substance is prohibited in the vendor's work place, and specifying the actions that will be taken against employees for violation of such prohibitions.

Establishing a continuing drug-free awareness program to inform its employees about:

1. The dangers of drug abuse in the workplace.
2. The vendor's policy of maintaining a drug-free workplace.
3. Any available drug counseling, rehabilitation and services.
4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

Giving all employees engaged in performance of the contract a copy of the statement concerning drug-free workplace.

Notifying all employees, in writing, of the statement concerning a drug-free workplace, that as a condition of employment on a covered contract, the employee shall abide by the terms of the statement.

The vendor shall make a good faith effort to maintain a drug-free workplace program through implementation of all of the above, but not limited herein, in this certificate.

Company: _____

Address: _____

City: _____ State _____ Zip Code: _____

Telephone: _____ Fax: _____

Email: _____

Authorized Representative: _____ Title: _____

Authorized Representative Signature: _____

The forgoing instrument was acknowledged before me this ____ day of _____, 20__

By _____ as _____ (Title)

of _____ who is known to me to be the person described herein, who produced _____ as identification.

NOTARY PUBLIC SEAL

(Signature)

(Print Name) My Commission Expires: _____

DYS Campuses Contractor Security Procedures Form

1. All unattended (even a few minutes) vehicles must have all windows and doors completely closed and locked. Vehicles that cannot be locked will not be allowed on campus.
2. All tools not in actual use must be secured at all times within locked tool boxes or job boxes.
3. All ladders, ropes, chains, heavy extension cords, and any other device that can be used for climbing (to include air hoses, hose pipes, etc...) must be secured inside of locked boxes or vehicles. Ladders not in use must be securely chained to vehicles.
4. All work areas will be completely enclosed within a chain link fence (8 ft. high) and any open ditches or trenches will be enclosed with reflective barriers or fence.
5. The work area will be kept clean of trash or work by products that could be used as a weapon or tool to facilitate escape, should it fall into the hands of students. At the close of each work day the work area will be inspected by security.
6. Work crews will not make contact with students for any reason. Should students try to establish contact with work crews, security should be called at once.
7. No type of weapons is allowed on campus. Violators will be charged with criminal charges.
8. No alcohol or drugs of any type are allowed on campus. Violators will be charged with criminal charges.
9. All persons on a DYS campus are held responsible for the control of any tobacco products they may use. Anyone who allows students access to tobacco products will be removed from campus.
10. Should any tools or equipment become misplaced or lost, it must be reported to security at once.
11. No equipment or vehicle may be left on campus overnight or on weekends without the approval of the campus superintendent, and Department of Chief of Security.
12. All vehicles (private and company) and the work area are subject to security inspection or search at any time.
13. All contracted employees are subject to criminal background checks by the Alabama Department of Youth Services and are granted access to work within the facilities based only after such background checks are completed and approved.

The contractor shall make a good faith effort to maintain a safe workplace through implementation and insuring at all workers are knowledgeable of all of the above, but not limited herein, in this certificate.

Company: _____

Address: _____

City: _____ State _____ Zip Code: _____

Telephone: _____ Fax: _____

Email: _____

Authorized Representative: _____ Title: _____

Authorized Representative Signature: _____

The forgoing instrument was acknowledged before me this _____ day of _____, _____

By _____ as _____ (Title)

Of _____ who is known to me to be the person described herein, who produced _____ as identification.

NOTARY PUBLIC SEAL

(Signature)

(Print Name) My Commission Expires: _____

Contractual Employee Confidentiality Agreement

My name is _____ and I am an employee of the _____ . In Furtherance of the purpose of the Department of Youth Service (DYS) and the _____, it is necessary that I review certain files relating to juveniles in DYS custody. These files include but are not limited to education, administration or treatment files relating to juveniles in DYS custody. I understand these files contain information, including law enforcement, medical, and psychological information protected by the provisions of the Health Insurance Portability Protection Act, Alabama Code Sections 12-25-100, 12-15-101, and 34-26-2, and various federal statutes and regulations. These records are confidential and I understand that criminal and/or civil penalties may apply for unauthorized disclosure of such confidential files. Disclosure of such confidential files includes disclosure of any information in said files and includes disclosure of the name or identity of any child in DYS custody in a way that identifies him/her as a juvenile who is or has been in DYS custody.

Done this _____ day of _____, 20 ____.

Signature: _____

Print Your Name: _____

Employers Name: _____

Address: _____

City, State, Zip: _____

Telephone Number: _____